

**Town of La Pointe Zoning  
Town Plan Commission Special Monthly Meeting  
Wednesday, November 5, 2008**

**Town Plan Commission Members Present:** Carl Broberg; Chair, Mike Starck, Ron Madich, Suellen Soucek (4)

**Town Plan Commission Members Absent:** Michael Childers, Ron Harrold (2), Lois Carlson (letter of resignation submitted 11-5-08)

**Public Present:** Arnie Nelson, Charles Meech, Lois Carlson, Warren Anderson (4)

**Town Staff Members Present:** Jennifer Croonborg; ZA, Jessica Hatch; RCS (2)

**I. Call to Order/Roll Call**

Chair, C. Broberg called the meeting to order at 5:04 pm at the Town Hall. Roll call reflected members present or absent as recorded above.

**II. Public Comment**

Lois Carlson comments on her resignation from the Town Plan Commission.

Chair Broberg replies and states he will refer her resignation to the Town Board for replacement.

**III. Review and Approval of Previous Meeting Minutes**

**a. October 15, 2008 Special Monthly Meeting**

M. Starck moves to approve the minutes as amended. S. Soucek seconds. All in favor, 3 aye, 1 abstention (RM).

**IV. Zoning Administrator's Report**

No report at this time.

**V. Consideration and/or Action of Permit Applications**

**a. Land Use Application by Madeline Island School of the Arts on Middle Road**

ZA explains the happenings regarding this application, as it was very recently submitted she has not been able to process it nor do a site inspection for the sandlifts. Arnie Nelson, contractor for Charles Meech, speaks to the issue; he requests approval from the TPC to proceed with the project at this time as winter is approaching rapidly. Lengthy discussion ensues regarding the Craftivity LLC's 2006 CUP, Craftivity's pending 2008 CUP, and the recently submitted Land Use Application for fill also for the same property.

No quorum present from 5:21 pm to 5:23 pm, M. Starck leaves the room thus only three Commissioners are present.

Discussion continues. Meech gives explanation on this matter. M. Starck moves that they are allowed to proceed with the dirt work and that the applications get amended and given to Jen properly and she will do a site inspection to validate that they are not in the setbacks

and outside the wetlands; they are allowed to put in forms but they must be taken out if the 2008 CUP is not issued. R. Madich seconds. All in favor, 4 aye Motion Carries.

**b. Land Use Application by Steve McHugh on N807 Bell Street**

ZA explains that there was a significant amount of work done to the building before any application was submitted and approved. She has asked them to stop work on the site. Discussion ensues on this matter and the application is examined. It is determined that this is a structural alteration. S. Soucek moves to approve the application subject to a double fee. R. Madich seconds. All in favor, 4 aye.

**c. Land Use Application by Robert Hartzell on 641 Main Street**

This application is for a storage building; which is located in the parking lot in front of Hartzell's Rendevous building. Discussion regarding this application ensues. M. Starck moves to approve the Land Use Application as submitted contingent upon receipt of required fees. R. Madich seconds. All in favor, 4 aye. Motion Carries.

No quorum present from 6:04 pm to 6:05 pm, a brief recess takes place.

**VI. Old Business**

**a. Requirements and restrictions on non-conforming (grandfathered) lots. (Tabled from August 6, 2008, August 20, 2008, September 17, 2008, October 1, 2008, and October 15, 2008 meetings)**

S. Soucek moves to table this grandfathered non-conforming lots discussion until the 19<sup>th</sup> of November. R. Madich seconds. All in favor, 4 aye.

**b. Letter from Glenn and Susan Bergeon dated September 16, 2008 regarding use of their non-conforming lot. (Tabled from the October 1, 2008 and October 15 meetings)**

M. Starck moves that we table item VI b until December 3<sup>rd</sup>. R. Madich seconds. All in favor, 4 aye.

**c. Review and Recommendation of 2009 Schedule of Fees for Zoning Permits**

Commissioners review the schedule, discussion follows. M. Starck moves to table this till our December 3<sup>rd</sup> meeting for final recommendation of Town Board. S. Soucek seconds. All in favor, 4 aye.

**VII. New Business**

**a. Town Board Direction to Town Plan Commission regarding review and approval of Land Use Permits for properties governed by Conditional Use Permits**

M. Starck states that this will be on the Town Board's agenda for Tuesday's meeting to clarify.

**VIII. General Code Project/Ordinance Revision**

**a. Zoning Map Review and Changes (tabled from August 6, 2008 and September 17, 2008 meetings until November 19, 2008 meeting)**

This agenda item is tabled until November 19, 2008.

**b. Amendments to draft recommendation:**

It is decided to move ahead to agenda items iii, iv, and v.

**i. § 3 (Zoning Districts)**

Chair passes out to Commissioners the latest draft of this ordinance included in this document is Section 2; this document is on file in the Official Zoning Minutes Book. M. Starck recommends to table this till our next meeting which

is November 19<sup>th</sup> without making any other changes, just save these and make sure to get this document in Mike and Ron's box. S. Soucek seconds. All in favor, 4 aye. Chair will make put the documents in their boxes.

**ii. § 2 (Definitions)**

See above motion

**iii. § 6.10 (Special Uses/Uses of Residential Dwellings and Property for Occupational or Business Use)**

Chair passes out to Commissioners the latest draft of this ordinance; this document is on file in the Official Zoning Minutes Book. They review and discuss; no further changes are made. M. Starck moves to pass this on to Town Board to be adopted. S. Soucek seconds. All in favor, 4 aye. Motion Carries.

**iv. § 8.4.2 (Conditional Uses)**

Chair passes out to Commissioners the latest draft of this ordinance, included is Repeal of Section 15, this document is on file in the Official Zoning Minutes Book. No further changes are made to this document. M. Starck moves to pass the new Conditional Use Ordinance Revision to Section 8.4.2 and Repeal of Section 15 onto Town Board for adoption. S. Soucek seconds. All in favor, 4 aye. Motion Carries.

**v. Repeal of § 15 (Permit Complaint Process)**

See above motion.

Discussion returns to agenda items VIII. b. i. and ii.

**IX. Comprehensive Plan**

M. Starck updates the commission on this matter. The issue is that the Town Board wants to make sure that the copies of the Comprehensive Plan that are circulating are all the same and up to date.

Recording Secretary is directed to supply each Commissioner with the latest version of the La Pointe Zoning Ordinance. RCS is also directed to supply the Commission with the approved Town Board minutes.

**X. Future Agenda Items**

**a. Grandfathered Lots**

**b. Bergeon**

**c. Zoning Map Review and Changes**

**d. General Code- amendments to draft recommendation- § 3 and § 2**

**e. TPC membership vacancy**

**XI. Schedule of Meetings**

The next TPC meeting will be held on Wed, November 19, 2008 at 5 pm in the Town Hall.

**XII. Adjournment**

S. Soucek moves to adjourn. M. Starck seconds. All in favor, 4 aye.

Meeting adjourns at 6:45 pm

**Town Plan Commission Minutes respectfully submitted by Town Plan Commission Recording Secretary, Jessica L. Hatch on Thursday, November 06, 2008.**

**TPC minutes are approved as submitted by J.L.Hatch on Wednesday, November 19, 2008.**