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**Town of La Pointe  
Town Plan Commission Special Monthly Meeting  
Wednesday, October 3, 2007**

**Town Plan Commission Members Present:** Barb Christensen; Chair, Mike Starck, Lois Carlson, Beth Fischlowitz, Carl Broberg, Dick Hoffman (6)

**Town Plan Commission Members Absent:** Ric Gillman; Vice-Chair

**Public Present:** Suellen Soucek, Charles Brummer, Paul Brummer, Bob Hartzell (arrives 5:05 PM)

**Town Staff Members Present:** Jennifer Croonborg, ZA,

**I. Call to Order/Roll Call**

B. Christensen called the meeting to order at 4:02 pm. Roll call reflected members present or absent as recorded above.

**II. Public Comment**

none

**III. Minutes**

**A. 9.19.07 TPC SMM**

Motion by D. Hoffman that the TPC Secretary listen to the entire tape and update minutes according to the tape recording. M. Starck second. All in favor, D. Hoffman. All opposed, 5 Nay. Motion fails.

Motion by L. Carlson to present corrected minutes for approval at the 10/19 meeting. Second, M. Starck. All in favor, 6 aye. MC.

**IV. Zoning Administrators Report**

On file

**V. Consideration and/or Action of Permit Applications**

**A. Hartzell, Robert re: Light Keepers Lodge @ 649 Main Street and Town Permits**

Discussion. Due to lack of Sanitary Permit on file, and Shoreline Restoration Plan, it is recommended that the TPC not approve Town Permits at this time.

Motion by B. Fischlowitz to delay approval until all of Mr. Harzell's appropriate permits from the Sanitary Department, the county and the state are received and in order. All in favor, 5 aye, 1 abstain, B. Christensen.

**B. Brummer, Charles re: preliminary CSM 1050 and 1040 South Shore Drive**

Discussion. ZA suggested that the zone district and setbacks should be added to the CSM.

Motion by C. Broberg to recommend approval to the TB, and no need to add written setbacks. Second, L. Carlson. All in favor, 6 aye. MC.

**C. Hartzell, Robert re: CUP request for spa/resort/exercise facility at 580 Mondamin Trail**

Discussion. M. Starck moves that we table the Hartzell Spa issue until the October 17<sup>th</sup> meeting. All in favor, 4 aye, 1 nay, L. Carlson, 1 abstain, B. Christensen. MC.

**VI. Old Business**

**A. 2008 Budget**

Discussion. B. Fischlowitz would like written guidelines to accompany budget worksheet. The TPC computer is old and a new one would be helpful. \$2000.00 could be used from the \$3,000.00 education line item, which would still allow for ample education dollars.

Some suggested changes to the Fee Schedule include raising the CSM Fee to \$150.00 from \$50.00. We may want to look at Ashland County's fee schedule, and use that as a model for some of the La Pointe fees. Some of these sorts of fee schedule changes will impact the estimated revenue for the Zoning and Planning Department.

**B. Transfer of Permit Applications**

Discussion. Change requires that Application Transfer Fee is paid.

**VII. New Business**

**A. Discussion on Designating Project Leaders to assist ZA on CSM's, CUP's**

Discussion. M. Starck volunteers to be a "point person" on CUP's. D. Hoffman volunteers to be a "point person" for CUP's, to assist ZA.

**(R. Hartzell has joined meeting in process, Chairperson Chirstensen reviews prior decision under agenda item V. A. re: Lightkeepers Lodge.)**

L. Carlson moves to reopen discussion on agenda item 5A.

B. Fischlowitz second. All in favor, 6 aye. MC.

Discussion follows regarding due dates and jurisdiction of permits needed to begin digging foundation for Lightkeepers Lodge. Mr. Hartzell maintains he will be in compliance with necessary permits to begin the project.

M. Starck moves that the current plans submitted for the Lightkeepers Lodge meet the conditions of the CUP. Second, C. Broberg. All in favor, 5 aye, 1 abstain, (B. Christensen). MC.

M. Starck moves to return to Agenda Item VIII. General Code. B. Fischlowitz, second. All in favor, 6 aye. MC.

**VIII. General Code**

**A. Definitions**

B. Christensen moves to move to Agenda Item VIII B. Permitted Uses.

B. Fischlowitz second. All in favor, 5 aye, 1 nay (D. Hoffman). MC.

**B. Permitted Uses**

Review submitted table listing permitted uses and zone, and be prepared for discussion with ideas and opinions on items that need verification.

**IX. Future Agenda Items**

Minutes 10.3.07 SMM

9.19.07 RMM

CSM's

General Code

Hartzell – Lightkeepers Lodge

Hartzell – Spa – Mondamin Trail

**IX. Schedule Next Meeting(s)**

Regular Monthly Meeting, Wednesday, October 17, 2007 @ 5:00 pm.

**X. Adjournment.**

Motion to adjourn by L. Carlson @ 6:04 pm. Second, C. Broberg. All in favor, 6 Aye. MC.

Town Plan Commission Minutes respectfully submitted by Lois Johnson Carlson.  
Minutes approved as submitted/corrected on October 17, 2007.